

UNITED STATES DEPARTMENT OF AGRICULTURE

Farm Service Agency
100 USDA, Suite 102
Stillwater, Oklahoma 74074-2653

OK Notice FLP-451____

For: County Offices

1910-A

Equitable Treatment in Processing Loan Applications

Approved by: State Executive Director



1 **Overview**

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A Background

Since FY 1998, a key objective in the Administrator's Annual Civil Rights Performance Plan has been to eliminate disparate treatment of socially disadvantaged applicants in loan processing.

B Purpose

This notice:

- emphasizes the importance of processing loan applications in a timely manner
- requires a review process of rejected and withdrawn SDA direct loan applications

2 **County Office Action**

Farm Loan Managers shall submit all FY 2004 rejected and withdrawn SDA applications to the State Office Farm Loan Programs section by the end of each quarter for review. These applications should be received in the State Office no later than five working days after the end of the quarter it was denied in unless an appeal is pending or the applicant's time to appeal has not expired. In such cases submit the file as soon as the time to appeal has expired.

3 **Contact**

If there are any questions about this notice, please contact Vickie Harmon, FLS, at 405-742-1055.

Disposal Date

October 31, 2003

12-11-03

Distribution

Farm Loan Programs Teams, County Offices,
DDs, CORs